Office of the Sheriff





MERCER COUNTY CIVIL COURT HOUSE 175 SOUTH BROAD STREET P.O. Box 8068 TRENTON, NEW JERSEY 08650-0068

> TELEPHONE: (609) 278-4820 FAX: (609) 278-8041 November, 2015

UNDERSHERIFFS PEDRO MEDINA DONALD E. ELLISON JAMES D. FREEMAN

ASSISTANT TO THE SHERIFF CATHLEEN G. GARTON

CHIEF SHERIFF'S OFFICER CHRISTOPHER KENYON

CHIEF WARRANT OFFICER BRIAN D. AMANTIA

MERCER COUNTY SHERIFF'S FORECLOSURE SALE COURTROOM CONDUCT

To alleviate increasingly ongoing problems with conducting sales each week, the Mercer County Sheriff's Office is instituting the following changes to how Sheriff Sales will be conducted. Any questions you may have regarding any of the following, please call Chief Clerk, Deborah Maloney at 609 278 4820 and she will be able to assist you.

- If you are a bidder, please enter the courtroom and sit on the right side of the courtroom only.
- Any bidder failing to arrive prior to the start of sales will not be allowed to bid.
 - o All funds must be verified prior to the start of sales.
- No one is allowed to leave the courtroom once sales have begun until the completion of sales.
- There will be NO TALKING during sales.
- At the conclusion of sales, everyone except successful bidders <u>MUST</u> exit the courtroom immediately.
 - o Any questions should be taken to the Sheriff's window at room 150.
 - Exit the courtroom and proceed right to the very last office window.
- No cell phone usage.
- And finally all attendees, in particular unsuccessful bidders, please remain in the hall as you exit
 the courtroom until sales are completed.

At times a property may need to be resold.

Thank you

U/S Pedro Medina